

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE GROVES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Tuesday, November 10, 2020 at 10:00 a.m.**, to be held at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 33637.

Present and constituting a quorum:

Bill Boutin	Board Supervisor, Chairman
Richard Loar	Board Supervisor, Vice Chairman
Jimmy Allison	Board Supervisor, Assistant Secretary
Christina Cunningham	Board Supervisor, Assistant Secretary
James Nearey	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Aimee Brandon	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley, Robin & Vericker
Katie Vander Meade	District Engineer, Landmark Engineering
Mark Bufano	Operations Manager
Jason Diogo	Solitude
Steven Brletic	JMT Engineering

Audience: **Present**

FIRST ORDER OF BUSINESS

Call to Order

Ms. Aimee Brandon called the meeting to order and performed roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Bill Boutin asked if there were any audience comments. The Board received audience comments regarding community communications and request for a timelier delivery method. Mr. Mark Bufano received audience praise for the work that he has done for the community as Operations Manager.

THIRD ORDER OF BUSINESS**District Engineer RFQ Interviews**

During the District Engineer RFQ Interviews, the Board was presented with two District Engineering firms: JMT Engineering and Johnson Engineering, for the consideration of a new District Engineer.

On a motion from Mr. Bill Boutin, seconded by Mr. Richard Loar, the Board accepted proposal folders from Mr. Phil Chang with Johnson Engineering and from Mr. Steve Brletic with JMT Engineering for The Groves Community Development District.

The Board engaged in discussions of both presentations. Mr. Loar expressed his desire to see quotes of standard charges from both vendors before choosing. Counsel reminded the Board that the RFQ process does not allow for pricing to be part of the consideration and that only after choosing a vendor can you then negotiate price.

On a motion from Mr. Boutin, seconded by Mr. Jimmy Allison, the Board approved JMT Engineering as new District Engineer for The Groves Community Development District.

The Board asked Mr. Allison to be the negotiator of pricing with JMT Engineering.

The Board dismissed both JMT Engineering and Johnson Engineering when presentations concluded

FOURTH ORDER OF BUSINESS**Review of Yellowstone Landscape's Contract**

The Board received introductions from Bayscape owners.

The Board reviewed the Yellowstone Landscape Contract. The Board discussed the need to review the current contract to identify what is missing and suggested that Mr. James Nearey be given that responsibility before going out to bid for new landscaping contract.

On a motion from Mr. Boutin, seconded by Mr. Allison, the Board approved Mr. Neary reviewing the current landscape contract with Yellowstone. for The Groves Community Development District.

On a motion from Mr. Allison, seconded by Mr. Loar, the Board approved to go out to bid for new landscaping company for The Groves Community Development District.

FIFTH ORDER OF BUSINESS**Discussion Regarding Rules of Procedure**

The Board discussed the Rules and Procedures led by Ms. Christina Cunningham. Ms. Cunningham discussed the Board members ability to make changes to the agenda before meetings. Counsel recommend that he be sent the changes prior to the December meeting to allow for advertising in January.

SIXTH ORDER OF BUSINESS**Acceptance of Second Addendum to District Services Contract**

The Board discussed the second addendum to District Services Contract. Ms. Cunningham requested that she be given an opportunity to review internal Rizzetta accounting procedures and processes before she would feel comfortable voting on the addendum. The subject was tabled until the next scheduled Board of Supervisors meeting.

SEVENTH ORDER OF BUSINESS**Consideration of Resolution 2021-01, Re-Designating the Assistant Secretary**

The Board discussed administration task of Resolution 2021-01, Re-Designating an Assistant Secretary. The discussion was tabled until the next scheduled Board of Supervisors meeting.

EIGHTH ORDER OF BUSINESS**Consideration of Annual Pond and Canal Management Services Contract**

The Board discussed the Annual Pond Maintenance agreement and Mr. Boutin recommended that the subject be tabled until the new District Engineer could review the scope of work for this agreement.

NINTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

No Report

B. District Engineer

No Report

C. Aquatics Report

The Board received Aquatics Report from Mr. Jason Diogo with Solitude. The Board expressed their displeasure of the state of the ponds and suggested that pond maintenance conversations halt until the new District Engineer comes on board. Tabled until the next Board of Supervisors meeting in December.

D. Clubhouse Manager

The Board received the Clubhouse manager report from Mr. Bufano. Mr. Bufano shared with the Board the progress of the restaurant remodel. He also expressed his appreciation and gratitude for the volunteers and staff that have worked so hard on the project. Ms. Cunningham suggested that the Board reward with a small cash bonus to the employees and a gift card to the Bayscape restaurant for the volunteers.

On a motion from Ms. Cunningham, seconded by Mr. Nearey, the Board approved a small cash bonus for employees and gift card for volunteers for The Groves Community Development District.

Mr. Bufano also discussed the progress of the road work. The Board discussed sending out email blast with information of the road work schedules to residents.

On a motion from Ms. Cunningham, seconded by Mr. Nearey, the Board approved to send out an email blast to residents for informational purposes for The Groves Community Development District.

The Board discussed several proposals presented by Mr. Bufano regarding Roof replacement and Pressure washing.

On a motion from Mr. Neary, seconded by Mr. Loar and opposed by Mr. Boutin, the Board approved Watertight Roofing Proposal for \$68,864.00 for The Groves Community Development District.

On a motion from Mr. Allison, seconded by Mr. Nearey, the Board approved the Gladiator Pressure Washing proposal for \$7,250 for informational purposes for The Groves Community Development District.

E. District Manager

Mrs. Brandon noted the next scheduled meeting will be on December 1, 2020 at 10:00 a.m. at The Groves Civic Center, located at 7924 Melogold Circle, Land O' Lakes, FL 34637.

TENTH ORDER OF BUSINESS

**Consideration of Minutes of the
Board of Supervisors' Meeting held
on September 1, 2020**

Mrs. Brandon presented the minutes of the Board of Supervisors' meeting held on October 6, 2020. There were a few changes to the meeting minutes.

On a Motion by Mr. Nearey, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on October 6, 2020 as amended for The Groves Community Development District.

ELEVENTH ORDER OF BUSINESS**Consideration of Operations and
Maintenance Expenditures for
September 2020**

Mrs. Brandon presented the Operation and Maintenance Expenditures for September 2020 to the Board.

On a Motion by Mr. Nearey, seconded by Mr. Loar, followed by a vote of all in favor, the Board of Supervisors received and filed the Operation and Maintenance Expenditures for September 2020 (\$ 137,634.76) The Groves Community Development District.

TWELFTH ORDER OF BUSINESS**Supervisor Requests**

During Supervisor Request, Ms. Cunningham expressed the need for a January workshop for a 10-year project plan and updated reserve study for large, expensive items.

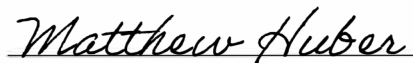
Mr. Loar inquired; did the Board receive the Certificate of Insurance, sent to Mr. Huber, naming the CDD as an additional insured for the Golf Ball Removal program?

Mr. Boutin requested that Counsel look into easement documents for the front monument.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

Mr. Boutin requested a motion to adjourn the meeting of the Board of Supervisors' for The Groves Community Development District.

On a Motion by Mr. Nearey, seconded by Mr. Loar, and followed by a vote of all in favor, the Board of Supervisors adjourned the meeting at 12:58 p.m. for The Groves Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman